

# 2008 Colorado's Annual Emergency Management Conference

The Inverness Hotel and Conference Center – Englewood, Colorado

February 26 – 28, 2008

## Sponsorship and Exhibitor Registration

The Colorado Division of Emergency Management and Colorado Emergency Management Association would like to extend an invitation to you to participate in the Colorado's Annual Emergency Management Conference on February 26-28, 2008. More than 350 attendees were at last year's conference, including emergency management directors, public safety officials, public health officials, communications specialist, representatives from voluntary organizations, and officials from all levels of government.

The participation and support of our exhibitors and sponsors is critical for a successful conference. This year we will be offering different levels of participation, ranging from exhibitor space to sponsorships. As a conference sponsor, your company will be marketed through printed materials and other marketing opportunities (see attached Sponsorship Opportunities). Attendees come to the conference for training and the opportunity to view new products and resources that will assist them in their jobs. You will have the opportunity to network with the attendees.

### Location

The Inverness Hotel and Conference Center, Englewood, CO is located just 15 miles south of downtown Denver near the Denver Tech Center and 30 miles from Denver International Airport (DIA). For more information, log onto their website at [www.invernesshotel.com](http://www.invernesshotel.com).

### Logistics

Each space includes a six foot skirted table and 2 tables in a designated area, located in the glass enclosed patio garden directly connected to the general area of the conference. Overnight lodging and incidental charges are the responsibility of each exhibitor/associate. Exhibitors are also responsible for making hotel reservations and arrangements for additional services needed.

#### *Set-up:*

Monday, February 25 6:00 – 8:00 p.m.

Tuesday, February 26 7:30 – 9:00 a.m.

Set up must be completed by 9:00 am on the 26<sup>th</sup>!

#### *Exhibit hours:*

Tuesday, February 26 9:00 – 6:00 p.m.

Wednesday, February 27 8:00 – 5:00 p.m.

#### *Take down:*

Thursday, February 28

Do not begin breakdown until after 5:00 pm on  
Wednesday the 27<sup>th</sup>!

### Contact

For more information, please feel free to contact Jackie Norris-Watts at 720-852-6600. For more information about the conference, please visit our website at [www.dola.colorado.gov/dem](http://www.dola.colorado.gov/dem).

Contact person name and phone number:	
Names of person (s) attending (for name badges) AND contact information:	
Agency /Organization:	
Address:	
City, State, Zip:	
Telephone:	Fax number:
E-mail address:	Web address:
Sponsorship Category ( <i>circle one</i> )      exhibitor      copper      silver      gold	
Door prizes will be given away at the vendor welcome reception, Tuesday, Feb. 26. Will your company be donating door prizes? _____	
Meals are included with proper registration. Please indicate the number of attendees for meals: 2/26 Lunch _____ 2/27 Breakfast _____ 2/27 Lunch _____ 2/28 Breakfast _____	
Brief description of product/services (to be included in printed materials) _____ _____ _____ _____ _____ _____ _____	
_____ \$500 - Early bird deadline registration is January 18, 2008 _____ \$575 - Late registration will be accepted on a space available basis	
Please make checks payable to CEMA	
<b>Mail registration and check to:</b> <b>CEMA</b> Attn: Colorado Emergency Management Conference 9195 E. Mineral Ave., Suite 200 Centennial, Co 80112	